



Southern Men's Shed Network

Monday 9th April 2018

Hosted by Romsey Men's Sheds

(Venue: Romsey School, Priestland, Greatbridge, Romsey SO51 8ZB)

Present: See attached list (approx 43 in total)

Apologies: Andrew Bloxham (Romsey), Lois Prior (I.O.W.), Andy Pottinger (Portsea)

Steve Redrup (SMSN Co-ordinator) chaired the meeting.

1. Welcome and Introduction

Stephen Redrup welcomed everyone to the Romsey School where we were guests of the Romsey Men's Shed. He thanked the Romsey Shed for setting up the event and providing food & refreshments.

Steve also highlighted that the hosting shed takes on the cost of the room and refreshments and therefore rely upon the donations made at the meeting, so please give generously.

The Network is just an informal meeting of sheds within the southern region and as such does not have a constitution which would require regular voting of officers. However, Steve feels that it is only proper that other representatives should be allowed the opportunity to stand as Co-ordinator for the Network.

Therefore each year, nominations are sought for the post of Co-ordinator. So the meeting was asked to submit any nominations during the break.

2. Romsey Shed

Welcome to Romsey from Graham Gowman

Presentation on Romsey Shed by Ron Bowater

Copy of the Presentation is available on Website

- Question about status of Romsey Academy
 - o Someone commented that their local school academy had refused space for Men's Shed
 - o Malcolm Kaill (Romsey Shed) explained the situation with regard to Romsey school/shed
 - o Kookie: Other examples (e.g. in Basingstoke) of sheds on school land
- Question about security of tenure
 - o Malcolm Kaill Explained current situation i.e. 7 year lease but currently 'gentleman's agreement' between Romsey shed and school
 - o Other examples given of sheds facing end of lease period and eviction orders given
- Comment from Alton shed .. may have opportunity of land at Alton college but proving difficult
- Question from Waterlooville shed about checking of members when on school site
 - o Graham Gowman explained position of Romsey shed i.e. some members have been DBS checked but not all
 - o Andover shed commented that for them, all members have to be checked which is a pain but also beneficial and reassuring
 - o Colden Common shed have just signed a lease for a site shared with Girl Guides. They have to be off site well before guide meetings.
 - o Kookie explained that scout/guide rules vary from group to group; no natural rules apply.

- Poole Shed safeguarding. Clarification to be obtained; checking only needed if direct contact with people 'at risk'.
- Question on VAT exemption : Can only be claimed on 'building services'. Romsey Shed claimed VAT exemption on main shed (£10k) and flooring (£2k) so saving around £3k on total construction bill.

3. General Shed News/Updates

- Christchurch : given site in basement of listed building. Have quite a few tools, but bit on small side and steep staircase. Problem with infirm members so looking for new site. Achieved CIO last year. In danger of losing grant if they don't find a new site soon.
- North Baddesley : Started in August last year. Have space at rear of village hall.
- Portsea (Steve Redrup) : Their 3 year lease now up, extended to mid-June. New site agreed in principle at local church but still some work to do on this. They may be homeless for 9 months.

4. SMSN Update (Steve)

- Security to forum improved to deter hackers and appears to be working.
- New page added to Network Website (www.smsn.org.uk/meetings) with each meeting's documents available for download (e.g. Minutes, Presentations etc.)

5. UKMSA News (Kookie)

- Hampshire County Council: two potential pots of money
 - International organization (France, Belgium, Germany) funding men's health
 - NHS 'Pie Club' : cooking
- UKMSA director of services resigned at Christmas over differences with policy etc
- Advertising for new chief officer
- New web site with lots of advice e.g. GDPR
- Membership now £24 per shed per year; renewal notices will be sent out soon
- 444 shed listed on website
- More stuff coming along e.g. Carfest
- Question from floor: Is UKMSA/SMSN structure correct ? Are both needed ? Kookie and Steve both justified current structure
 - Steve: Benefit in having 'umbrella' organization rather than duplicating. UKMSA has role to promote concept of Men's Shed country wide. SMSN is unrelated to National but is regional with self-help objective. Kookie is conduit back to national. SMSN is a 'practical group' . National gives us guidance e.g. on GDPR
 - Kookie: Newsletter is informative about country wide information.
- We have shed ambassadors running public meetings etc. Will assist in setting up new sheds.
- Funding for UKMSA comes mainly from RAIN Foundation (£140 over 3 years). Also gets funding from Tudor Trust and ASDA.
- Financial accounts for UKMSA will be published at AGM time.

6. Half-Time break and discussion on topics of concern/interest

7. SMSN business

- Steve Redrup nominated and seconded as SMSN leader. Approved for another year (thanks Steve!)

8. CIO Accounts presentation and discussion (Steve)

- Please refer to Steve's presentation charts/slides (available on website)
- Charities not more than £25k not required to submit trustees annual report or accounts
- Between 10k and 25k still required to submit annual return (just resubmit/update of registration data)
- Submitting accounts may be beneficial for grants
 - o Grants may be paid directly to supplier
 - o Useful document; shows professionalism
- Should have accounts available anyway as Charity Commission may request at any time so might as well submit
- For Trustees Report template is available with these sections (web link in presentation)
 - o Objectives and Activities
 - o Achievements and Performance
 - o Financial review
 - o Structure, governance and management
 - o Details of trustees
- Accounts: only need to be "Receipts and Payments based"
 - o (no need for accrual based accounts unless gross income over £250K)
 - o Receipts and Payments accounts pack (CC16) available on Gov.UK website (web link in presentation)
- Question: How to handle assets valuation ?
 - o Use zero or second-hand value
 - o Maybe depreciate over several years
 - o But need to value tools for insurance purposes
 - o Value all tools as single item for insurance purposes
 - o Keep reserved and non-reserved funding to make sure that grant money gets spent appropriately
- Auditing (Don from Romsey Shed)
 - o >25k needs independent inspection by 'competant person'
 - 3 pages of instructions
 - Best to find someone who's done it before
 - o < 25k doesn't need independent inspection (member of shed can do it)
 - o Full audit reserved for >250k
- CIO accounts same as needed for AGM anyway (required for both constitution and grants so might as well do them properly)
- Question: do we submit using excel or CC16 proforma ? Answer : use CC16 proforma.
- Presentation slides will be available on Network website on Meetings Documents page.

9. AOB

- Better Shed than Dead video on TV next day (also available on Network Website)
- Discussion about use of Social Media. Some sheds have Facebook accounts, several use Whatsapp
- Discussion on Repair Café. Eastleigh hold one monthly. Romsey considering and will talk to Eastleigh.
- Discussion on membership fees:
 - o Portsea : £60, Andover £10, Waterlooville £25, Romsey £24 + money in tea fund

10. Next SMSN Meeting

Monday 16th July at Waterlooville Shed (Cowplain)

11. (3:15pm) Steve declared meeting closed.

Thanks for Romsey Shed for hosting.